

**MINUTES OF MEETING  
STUART CROSSING  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Stuart Crossing Community Development District held a Regular Meeting on May 2, 2023 at 12:00 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Rd., Bartow, Florida 33830.

**Present at the meeting were:**

Chris Torres	Vice Chair
John Kakridas	Assistant Secretary
Martha Schiffer	Assistant Secretary

**Also present were:**

Kristen Suit	District Manager
Jonathan Johnson (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 12:13 p.m.

Supervisors Kakridas, Schiffer and Torres were present. Supervisors Noble and Tomberlin were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignation of Supervisor  
Jerry Tomberlin [SEAT 4]; Term Expires  
November 2026**

Ms. Suit presented Mr. Jerry Tomberlin's resignation.

**On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, the, the resignation of Mr. Jerry Tomberlin from Seat 4, was accepted.**

**THIRD ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired Term of Seat 4**

- A. Administration of Oath of Office to Supervisor Martha Schiffer *(the following will be provided in a separate package)***
  - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
  - II. Membership, Obligations and Responsibilities**
  - III. Chapter 190, Florida Statutes**
  - IV. Financial Disclosure Forms**
    - a. Form 1: Statement of Financial Interests**
    - b. Form 1X: Amendment to Form 1, Statement of Financial Interests**
    - c. Form 1F: Final Statement of Financial Interests**
  - V. Form 8B: Memorandum of Voting Conflict**
- B. Consideration of Resolution 2023-02, Designating Certain Officers of the District, and Providing for an Effective Date**

These items were deferred.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-01, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date**

This item was deferred.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-03, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and**

**Publication Requirements; Addressing Severability; and Providing for an Effective Date**

Ms. Suit presented Resolution 2023-03. She reviewed the proposed Fiscal Year 2024 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes. This is a Landowner-funded budget, with expenses being paid as they are incurred.

Discussion ensued regarding timing of an anticipated bond issuance.

**On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, Resolution 2023-03, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 1, 2023 at 12:00 p.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Rd., Bartow, Florida 33830; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date.**

**SEVENTH ORDER OF BUSINESS**

**Ratification of Engagement with Jere Earlywine at Kutak Rock LLP**

**On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, engagement of Jere Earlywine/Kutak Rock LLP for District Counsel Services, was ratified.**

- **Consideration Of Retention and Fee Agreement**

**On MOTION by Mr. Torres and seconded by Ms. Schiffer, with all in favor, the Kutak Rock LLP Retention and Fee Agreement, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2023**

Ms. Suit presented the Unaudited Financial Statements as of March 31, 2023.

**On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, the Unaudited Financial Statements as of March 31, 2023, were accepted.**

**NINTH ORDER OF BUSINESS**

**Approval of December 6, 2022 Regular Meeting Minutes**

Ms. Suit presented the December 6, 2022 Regular Meeting Minutes.

**On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, the December 6, 2022 Regular Meeting Minutes, as presented, was approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

- A. **District Counsel: KE Law Group, PLLC**
- B. **District Engineer (Interim): Kimley-Horn & Associates, Inc.**

There were no District Counsel or District Engineer reports.

- C. **District Manager: Wrathell, Hunt and Associates, LLC**

- **NEXT MEETING DATE: June 6, 2023 at 12:00 PM**
  - **QUORUM CHECK**

The June and July meetings will be cancelled.

The next meeting will be August 1, 2023.

**ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, the meeting adjourned at 12:22 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair