

**MINUTES OF MEETING
STUART CROSSING
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Stuart Crossing Community Development District held Public Hearings and a Regular Meeting on August 5, 2024 at 11:00 a.m., at the Hampton Inn Bartow, 205 Old Bartow Eagle Lake Rd., Bartow, Florida 33830.

Present:

Garth Noble
Martha Schiffer
Megan Germino

Chair
Vice Chair
Assistant Secretary

Also present:

Kristen Suit
Jere Earlywine (via telephone)
Bennett Davenport (via telephone)
Mark Wilson (via telephone)

District Manager
District Counsel
Kutak Rock LLP
District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 11:05 a.m. Supervisors Noble, Schiffer and Germino, were present. Supervisors Wang and Kakridas were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2024/2025 Budget**

**On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor,
the Public Hearing was opened.**

- A. Affidavit of Publication**
- B. Consideration of Resolution 2024-11, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Suit presented Resolution 2024-11. She reviewed the proposed Fiscal Year 2025 budget.

No affected property owners or members of the public spoke.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-11, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Assessments to Fund the Budget for Fiscal Year 2024/2025, Pursuant to Florida Law

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Public Hearing was opened.

A. Proof/Affidavit of Publication

B. Mailed Notice(s) to Property Owners

These items were included for informational purposes.

C. Consideration of Resolution 2024-12, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; And Providing an Effective Date

Ms. Suit presented Resolution 2024-12 and read the title.

No affected property owners or members of the public spoke.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-12, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; And Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS**Consideration of FY2025 Deficit Funding Agreement**

Ms. Suit presented the Fiscal Year 2025 Deficit Funding Agreement.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Fiscal Year 2025 Deficit Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS**Consideration of Resolution 2024-13, Directing the Chairman and District Staff to Request the Passage of an Ordinance by the City Commission of the City of Bartow, Florida, Amending the District's Boundaries, and Authorizing Such Other Actions as are Necessary in Furtherance of that Process; and Providing an Effective Date**

Ms. Suit presented Resolution 2024-13 and read the title. Mr. Davenport stated the Boundary Amendment petition and a few outstanding exhibits to the Boundary Amendment will be affixed to the Resolution. After all documents are executed, Staff will proceed with the Boundary Amendment and try to get on the City Commission docket as soon as possible.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-13, Directing the Chairman and District Staff to Request the Passage of an Ordinance by the City Commission of the City of Bartow, Florida, Amending the District's Boundaries, and Authorizing Such Other Actions as are Necessary in Furtherance of that Process; and Providing an Effective Date, was adopted.

A. Consideration of Boundary Amendment Funding Agreement

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Boundary Amendment Funding Agreement, was approved.

SEVENTH ORDER OF BUSINESS**Ratification Items****A. Envera Systems Items**

- I. Envera Services Agreement Change Order Quote Number 14355**
- II. Envera Services Agreement [Active Video Surveillance; Access Control; Passive Video Surveillance]**

B. Kimley-Horn and Associates, Inc. Agreement for Engineering Services**C. Kastro Lawn and Maintenance Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services**

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the Envera Systems Services Agreement Change Order Quote Number 14355; Envera Services Agreement for Active Video Surveillance, Access Control, and Passive Video Surveillance; the Kimley-Horn and Associates, Inc. Agreement for Engineering Services and the Kastro Lawn and Maintenance Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services in the amount of \$75,000, were ratified.

EIGHTH ORDER OF BUSINESS**Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting**

Ms. Suit presented the Memorandum explaining the requirement for the CDD to develop goals and objectives. She presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD, which explains how the CDD will meet the goals.

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

NINTH ORDER OF BUSINESS**Consideration of Resolution 2024-02, Designating the Location of the Local District Records Office and Providing an Effective Date**

This item was deferred.

TENTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of June 30, 2024**

On MOTION by Mr. Noble and seconded by Ms. Schiffer, with all in favor, the Unaudited Financial Statements as of June 30, 2024, were accepted.

ELEVENTH ORDER OF BUSINESS

**Approval of May 6, 2024 Regular Meeting
Minutes**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the May 6, 2024 Regular Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

Mr. Davenport reminded the Board to complete the required annual ethics training by December 31, 2024. He will re-send the memorandum with the links to online courses.

B. District Engineer: Kimley-Horn

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: October 7, 2024 at 11:00 AM**
 - **QUORUM CHECK**

THIRTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

FOURTEENTH ORDER OF BUSINESS

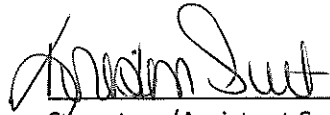
Public Comments

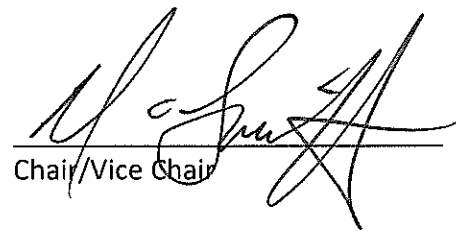
No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the meeting adjourned at 11:17 a.m.


Secretary/Assistant Secretary


Chair/Vice Chair